

**Rules for the  
2005 Human Powered Vehicle Competition  
Sponsored by the American Society of Mechanical Engineers**

**Appendix 7: Presentation Scheduling Request  
Due March 21, 2005**

Competition Location: \_\_\_\_\_  
Vehicle Number \_\_\_\_\_  
School: \_\_\_\_\_  
Vehicle Name \_\_\_\_\_

Design Presentations will take place between 3:00 and 9:30 PM on **Friday, April 22** at the **Presentation Site** (TBA). Teams must request a range of times or a specific time for their presentation. Although every effort will be made to satisfy these requests, there is no assurance that this will be possible. If no request is made, the judges will assign a time to meet the needs of the competition.

Presentations will be scheduled on an interim basis, based on the judges' best ability to satisfy the requests (1) in the order received and (2) to meet the needs of the largest number of teams, the judges, and the overall competition, within the time constraints of the schedule.

The judges will provide an interim schedule within one week of the receipt of your request, which must be submitted with your Design Report. If a team has an unavoidable conflict with the time assigned in the interim schedule, the team should contact the Chief Judge immediately to present its case and request a rescheduling.

The final schedule will be distributed approximately one week before the Competition and posted at design presentation area. Teams must be present and ready for their presentation at the time assigned.

With this understanding, we request that our design presentation be scheduled as follows:

Within the period of \_\_\_\_\_ to \_\_\_\_\_ PM.

and preferably at \_\_\_\_\_ PM (scheduled at 10 minute intervals)

\_\_\_\_\_  
Team Leader e-mail address

Telephone: Day: \_\_\_\_\_ Night: \_\_\_\_\_